ADULT SERVICES

|  |
| --- |
|  **CONTRACT FOR SUPERVISION****Between: (supervisor )****And ( supervisee: )****This contract is to be read in conjunction with the supervision procedure and with reference to the supervision** **practice guide and supporting materials that can be found on the intranet**<http://insight.eastriding.gov.uk/directorates/csc/adult/project-and-practice-development/adult-social-care-staff-development/>Content and focus of supervision will be based on:* Agreeing the items to be discussed under standard agenda
* Reviewing your work via discussion, reports, observation
* Quality Assurance of selected pieces of work (usually two)
* Agreeing and monitoring action plans
* Development of your skills, knowledge and value base by reflecting on your performance
* Identifying your developmental needs, interests, goals and action plans
* Providing space for you to reflect more generally on your experience of and feelings about the work Reviewing this supervision agreement, including your feedback about the progress of supervision

**Arrangements for recording supervision** (i.e. who will record, including whether support services will type notes)**Storage of supervision record** ( who will have access )­­­­­­**How we will agree the agenda for sessions** ( balance of key elements as stated in supervision procedure)**Making supervision work: What each agree to contribute ( consider use of supervision supporting documents i.e. learning styles)****What I want from you as my supervisor:****­­­­­­****What I will contribute as the supervisee to make this work:****­­­­­­****What I want from you as a supervisee:****­­­­­­****What I will contribute as the supervisor to make this work:****­­­­­­****Permissions that we have agreed*****(Eg: The supervisor does not always have an answer; OK for me as the worker to say I am stuck.)*****­­­­­­****What we will do if there are difficulties working together****Supervisee’s areas of strengths identified at the beginning of the supervisory role****Supervisee’s areas to be developed identified at the beginning of the supervisory role****What opportunities or activity will be planned to meet the development needs****I.e. training, furthering knowledge or experience, or particular case work.**­­­­­­**Signed** **Supervisor** **supervisee Date:**  |
|  |