ADULT SERVICES

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| **CONTRACT FOR SUPERVISION**  **Between: (supervisor )**  **And ( supervisee: )**  **This contract is to be read in conjunction with the supervision procedure and with reference to the supervision** **practice guide and supporting materials that can be found on the intranet**  <http://insight.eastriding.gov.uk/directorates/csc/adult/project-and-practice-development/adult-social-care-staff-development/>  Content and focus of supervision will be based on:   * Agreeing the items to be discussed under standard agenda * Reviewing your work via discussion, reports, observation * Quality Assurance of selected pieces of work (usually two) * Agreeing and monitoring action plans * Development of your skills, knowledge and value base by reflecting on your performance * Identifying your developmental needs, interests, goals and action plans * Providing space for you to reflect more generally on your experience of and feelings about the work Reviewing this supervision agreement, including your feedback about the progress of supervision   **Arrangements for recording supervision** (i.e. who will record, including whether support services will type notes)  **Storage of supervision record** ( who will have access )  ­­­­­­  **How we will agree the agenda for sessions** ( balance of key elements as stated in supervision procedure)  **Making supervision work: What each agree to contribute ( consider use of supervision supporting documents i.e. learning styles)**  **What I want from you as my supervisor:**  **­­­­­­**  **What I will contribute as the supervisee to make this work:**  **­­­­­­**  **What I want from you as a supervisee:**  **­­­­­­**  **What I will contribute as the supervisor to make this work:**  **­­­­­­**  **Permissions that we have agreed**  ***(Eg: The supervisor does not always have an answer; OK for me as the worker to say I am stuck.)***  **­­­­­­**  **What we will do if there are difficulties working together**  **Supervisee’s areas of strengths identified at the beginning of the supervisory role**  **Supervisee’s areas to be developed identified at the beginning of the supervisory role**  **What opportunities or activity will be planned to meet the development needs**  **I.e. training, furthering knowledge or experience, or particular case work.**  ­­­­­­  **Signed**    **Supervisor**  **supervisee Date:** |
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